

Training Tracker

Employee Name:	UFID:
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Mandatory Compliance Training for PPHP Employees

All training courses are accessed by navigating to myUFL > My Self Service > Training and Development > myTraining > Activity Search by course code (noted below) unless a direct link has been provided.

PLEASE NOTE – It is recommended trainings be accessed via Chrome or Firefox browsers only

Title and Course Code	Who Needs It?	Renewal Period
HIPAA and Privacy General Awareness, PRV800	Required for all members of the workforce, whether paid or unpaid, in UF’s medical components and their affiliated entities, whether they have access to health information or not. entities. This requirement must be met immediately upon employment.	Annually
Protecting UF: Information Security Training, ITT102	All new employees at UF within the first 30 days of employment.	Annually
Compliance & Ethics: Doing Your Part for the Gator Good, OOC101	All new employees at UF within first 30 days of employment.	Every 2 years
Title IX Training for University of Florida Employees, GET803	All new employees at UF within first 30 days of employment.	Annually
Supporting Students in Distress, GET811	All new employees at UF within the first 30 days of employment.	N/A

Compliance Training That May Be Required

Title and Course Code	Who Needs It?	Renewal Period
FERPA Training, PRV802	FERPA Basics is for all workforce members who have access to student education records and/or interact with students. All volunteers are required to complete PRV802.	Every 2 years
New Employee Orientation 1 st Friday of Pay Period 10:00am – 11:30am https://ufl.zoom.us/j/93355691334	All new TEAMS hires.	N/A
Protecting Social Security Numbers & Identity Theft Prevention, PRV804	All UF personnel who routinely work with payment card data, consumer reports, or similar financial information; and those who request special use or collection of SSNs. Additionally, it is strongly recommended for those who may have access to SSNs directly or indirectly. All volunteers are required to complete PRV804.	Every 2 years
Hiring at UF, GET251	Everyone who serves on a faculty search committee, regardless of salary plan.	Every 3 years